



Brazos Valley Intergroup Association

MEETING MINUTES: IGRs Monthly Meeting

Intergroup Office
837 N. Harvey Mitchell
Bryan, TX 77803

Date: March 18, 2023

Trustee Attendees: Roger B, Wayne S, Matt S, Philip K. Absent: Dave Ten Hoor

Resigned/Vacancies: Treasurer, Secretary

IGR Attendees: Paul D., Mike D., Rachel S., Tyler H., Charlie R., Mandy G., Lisa B., Jeremy S., Leah Ann V., Shannon R., Tony A. (10 of 34 groups represented = 29%)

- I. **Call to Order at 11:45 am** Chairperson, Roger
- II. **Moment of Silence** Serenity Prayer
- III. **Minutes** Prior IGR meeting minutes Secretary, (5 Min.)

Motion to accept Minutes with correction of misspelling of Rachel's name, seconded and APPROVED.

- IV. **Treasurers Report** Treasurer, Chairperson (5 Min.)

Reported that two candidates for the Treasurer's role have been interviewed. One candidate remains a possible nominee. Can potentially start in May.

Roger Reported BVIA operating results for the month ending Feb 28, 2023. Beginning CASH Bal.=\$1646.05, Donations \$1314.00, Bookstore Sales = \$666.50, Bookstore Gross income \$239.94, Total Gross income=\$1553.94, Expenses (Overhead) = \$428.93, Net Operations Income= \$1125.01. Ending CASH Bal.=\$2126.72. The BVIA Balance Sheet was presented.

Motion to accept Treasurer's report made, seconded, and APPROVED.

- V. **IGR Open Forum**

- a. Questions, Issues, Concerns Re: BVIA (15 Mins.)

Tyler H. commented that his group has been disappointed that the Intergroup office/bookstore has not been open or accessible to purchase literature or other materials needed by the group. He inquired as to when the office would be "open for business?" Also, wanted to know why it was shut down. Roger reported that renovations by the landlord had run longer than they had planned. He acknowledged that the lack of BVIA Office/bookstore access for the groups was unacceptable. On behalf of the Trustees, Roger apologized to the groups that the office had been shut down and inaccessible. He commented that Wayne would be covering plans for the bookstore re-opening during Old Business.

- VI. **OLD BUSINESS**

- a. Book Store Operation Report Vice Chairperson, Wayne (10 Min.)
 - i. UPDATE -Migrating towards a new operating model.

Wayne apologized that the bookstore had been out of operation for almost two months. He discussed plans to physically re-assemble the bookstore on Sunday Mar. 19. Details of floorplan and operational improvements were talked about. He also discussed the need for increased diligence for sales accounting and inventory control. Dane raised a question about the need for a Point of Sale (POS) system. The need was acknowledged as a 2024 action item. Unable to accomplish is 2023 with limited resources. Roger commented that the focus for 2023 was to get QuickBooks accounting system up and running. QuickBooks will enable the bookstore to issue invoices.

- b. Volunteer Report Volunteer Chair, Matt (10 Min.)



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Matt reported that the 24 Hr. hotline received 53 calls handled for the month and dispatched one 12th step call. He also provided details for a free "24 HR. Hotline volunteer and 12th Step call" workshop scheduled for April 22. Workshop scheduled from 11:00am-2:00pm at the Brazos Club. Lunch will be provided at no charge. Planning to have assistance from Houston and or Waco Intergroup at the workshop.

c. Website/IT Report

Website/IT Chair, King

King reported that he has a plan to implement a new BVIA website on WordPress within the next few days. King acknowledged that Matt has volunteered to help him with IT/website tasks for which he was very grateful. It was reported that the decision had been made to scrap the old BVIA website because it is broken and dysfunctional. The idea is to use CENTEX Intergroups website as a template to quickly implement a functional BVIA website. Roger commented that BVIA needs to fix the website connection to the A.A. Meeting Guide App. Currently, 24% of the district 33 meetings are not getting listed on that APP. This has been a problem for over 6 months.

d. Inventory Report

Inventory Chair, Dave (Table)

The Q1 2023 bookstore inventory will be done on March 31.

e. District 33/SETA Liaison Report

District Liaison, Rachel (2-3 Min.)

Rachel reported that she did not have much to report for the meeting but would gather information at the SETA assembly next month (April 1&2) and report back.

f. Other Committee Reports

Other Committee Chairs (None)

g. Zoom Subscription Cancellation Contestation

Chairman/Tony A. (10 Min.)

Motion was made to discontinue ZOOM subscription for BVIA, seconded and **APPROVED**. Google Meet is available for free should BVIA need a online video conferencing capability.

VII. NEW BUSINESS

a. REPORT/INFO: BVIA Organizational (legal) and Operational issues

Chairperson (10 Min.)

i. Advisory Actions Progress Report

The Trustee's Advisory Action (To DO List) progress was reported. Significant work remains to be done on the Office/bookstore operation, BVIA Legal Structure and Website. Need to recruit and elect Treasurer and Secretary trustees.

b. Other? (None)

Meeting Closed at 12:50 pm with The Lord's Prayer.

NEXT Monthly BVIA IGR meeting at 11:45am, APR. 15,2023