



Brazos Valley Intergroup Association

IGRs Monthly Meeting **MINUTES**

Intergroup Office
837 N. Harvey Mitchell
Bryan, TX 77803

Date: April 15, 2023

Trustee Attendees: Roger B, Wayne S, Matt S, Philip K, Dave TH. Absent: None
Resigned/Vacancies: Treasurer, Secretary

IGR Attendees: Paul D., Mike D., Rachel S., Liz M., Tony A., Kimie W., Christy E. (9 of 34 groups represented = 26%)

- | | |
|---|---------------------|
| I. Call to Order at 11:45 am | Chairperson, Roger |
| II. Moment of Silence | Serenity Prayer |
| III. Minutes Prior IGR meeting minutes | Secretary, (5 Min.) |

Motion made to accept Minutes as written was made by Wayne S. Seconded by Mike D. Motion Approved.

- | | |
|------------------------------|---------------------------------|
| IV. Treasurers Report | Treasurer, Chairperson (5 Min.) |
|------------------------------|---------------------------------|

Roger reported that BVIA had received a \$1000 donation from the High Nooners group and that we were very grateful. Roger covered the details of the Treasurers report. The beginning cash was \$2,126.72. The ending cash balance was \$3,892.27. He pointed out that BVIG had reached 100% of its 2023 budgeted Prudent Reserve amount of \$2,234.53. Further details of the treasurer report are contained in the attached report.

Motion made by Paul D. to accept Treasurers Report. Mike D. seconded. Treasurers report accepted.

V. OLD BUSINESS

- | | |
|---|------------------------------------|
| a. Book Store Operation Report | Vice Chairperson, Wayne? (10 Min.) |
| i. UPDATE -Migrating towards a new operating model. | |
| ii. Current "By appointment" bookstore operation | |

Wayne reported that the Office combination lock has been disengaged and that we are currently using a keyed hasp lock. There are only two keys in people's possession. BVIA is looking to purchase and install a Wi-Fi enabled multi combination lock for greater access control. Wayne continues efforts to recruit people to staff and operate the office/bookstore. Unsuccessful in recruiting these positions to date. Until volunteers are recruited the office/bookstore needs to operate on a "BY APPOINTMENT" only basis. Wayne has volunteered his phone number to be posted on the BVIG.org website for appointments. Appointments can also be made by emailing a request to bvintergroup@gmail.com. A question was raised regarding BVIA plans to enable groups to order by phone, internet or website and pick up at their convenience. Those plans are dependent upon the landlord (Brazos Club) completing construction of lockers in the facility.

- | | |
|----------------------------|-------------------------------|
| b. Inventory Report | Inventory Chair, Dave (5 Min) |
|----------------------------|-------------------------------|

Inventory of bookstore was completed at end of Q1. Dave reported that he had recently placed an order for almost \$2000 in inventory. He requested that if Groups want to order a case or more of books that they please provide BVIA with a pre-order request to ensure that the bookstore has the inventory in stock. Such request can be sent to bvintergroup@gmail.com or by contacting Wayne at the number provide on the website.



Brazos Valley Intergroup Association

IGRs Monthly Meeting **MINUTES**

Intergroup Office
837 N. Harvey Mitchell
Bryan, TX 77803

c. Volunteer Report

Volunteer Chair, Matt (10 Min.)

Matt reported that 40 calls were handled during the month. He mentioned that one caller was a fellow A.A. members that resides in a retirement home and requests other A.A.er's to contact and meet with her and possibly provide a ride to meetings. Matt announced plans for the "Answering the 12th Step Call" workshop scheduled for May 6 from 11:00am to 1:00pm. This event will be held at the Brazos Club. Lunch will be provided. Matt asked that people pre-register before May 1. A QR code is provided on the flyer for the event that was provided.

d. Website/IT Report

Website/IT Chair, King (5 Min.)

King passed out a list of all 96 meetings held by the 34 groups in District 33. He asked that the groups check the list and provide any needed corrections (attached to the digital version of the minutes-not printed). King also passed out a document that indicated all of the meeting types of descriptions provided by AA Meeting Guide APP (Attached). King announced that the new WordPress website has gone live and is functional. He commented that while it is live it is fairly plain jane and needs a lot of work. Matt and Roger have volunteered to help with website content improvement.

e. District 33/SETA Liaison Report

District Liaison, Rachael (5 Min.)

Rachel reported the highlights of the quarterly SETA conference. She reported that the 2024 SETA convention will be held at Moody Gardens in Galveston. Pre-registration cost is \$20. Hotel room rate rates are \$148 or \$149/night. Rachel communicated that at the conference there were multiple round table discussions regarding agenda items feedback for the area delegate who will be attending the General Service Conference later in April. Rachel discussed a "Bridging the Gap" workshop flyer.

f. Other Committee Reports

Other Committee Chairs (None)

VI. NEW BUSINESS

a. REPORT/INFO: BVIA Organizational (legal) and Operational issues

Chairperson (10 Min.)

i. Advisory Actions Progress Report

1. Role Descriptions Approved (Sans Inventory Chair)

Roger reported that BVIA has a Treasurer recruit that has committed to start in May. BVIA role descriptions have been approved by the Trustees for all roles except the Inventory Chairpersons role. The bookstore process structure is starting to come together. It has not yet been documented. The BVIA Office Manager role is continuing to be recruited. Federal income tax report has to be filed for BVIA.

VII. IGR Open Forum

a. Questions, Issues, Concerns Re: BVIA

(15 Mins.)

None.

Meeting Closed at 12.36pm with The Lord's Prayer.

NEXT Monthly BVIA IGR meeting at 11:45am, May 20,2023