



Brazos Valley Intergroup Association

IGR Monthly Meeting Minutes

Intergroup Office
837 N. Harvey Mitchell
Bryan, TX 77803

Date: May 20, 2023

Trustee Attendees: Roger B, Matt S, Philip K.

Absent: Wayne S, Dave T.H.

Resigned/Vacancies: Treasurer, Secretary

IGR Attendees: Rachel S., Liz M., Tony A., Tyler H., Silas M., Sean D. (6 of 33 Groups= 18%)

- I. **Call to Order at 11:45 am** Chairperson, Roger
- II. **Moment of Silence** Serenity Prayer
- III. **Minutes** Prior IGR meeting minutes Secretary, (5 Min.)

Motion made to accept Minutes as written was made by Tony A. Seconded by Silas M. Motion Approved.

- IV. **Treasurers Report** Treasurer, Chairperson (5 Min.)

Roger reported BVIA P&L and Balance Sheet data through the month of April. Also addressed the YTD performance versus budget.

Donations for Month: \$63.50.

Beginning Cash=\$3,924.53. Ending Cash= \$3,005.02

Bookstore Income:

Sales=\$1,082.25, COS=\$710.24, Gross Bookstore=\$372.01

Expenses=\$9.95. (Forgot rent payment to Brazos Club. Will pay double in May)

Net Operations=\$425.56

Budgeted Prudent Reserve (3 Mos. Ops) fully funded at \$2,234.53.

Inventory Asset for April= \$7006.89

Tony a. commented that it was appreciated by the groups that BVIA could accurately report exactly where it stood financially on a month-to-month basis. The groups now know how the donated money is being utilized and why.

Tony A. made a motion to accept the Treasurer's Report. Seconded by Tyler H. Motion Approved.

- V. **IGR Open Forum**
 - a. Questions, Issues, Concerns Re: BVIA (15 Mins.)

Tony A. reported that he continues to hear complaints from the groups that do not meet at the Brazos Club, that BVIA is not accessible. In other words, is not open at convenient times to serve those groups. Roger acknowledged that BVIA has not been accessible in 2023. That is an issue that the Trustees are working hard to address. Three months of being shuttered due to construction/remodeling did not help. However, that is an excuse not a reason. Roger also mentioned that we budgeted and planned to have the office attendee staff ready to go in July. Wayne currently has two volunteers



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and is seeking more. Silas M. mentioned that he knows of a potential volunteer to staff the Office/bookstore. Tyler H. volunteered to staff the office for one day a week.

VI. OLD BUSINESS

- a. Book Store Operation Report Vice Chairperson, ABSENT
 - i. UPDATE -Migrating towards a new operating model.

In Wayne's absence, Roger discussed Office/Bookstore operational need to secure several volunteers to staff the office. Each volunteer needs to commit to a four-hour timeframe at least one day per week. Roger also discussed the Office/Bookstore security system and process. The need for a WiFi enabled deadbolt lock is essential to enable a better service model for the groups. BVIA needs to have access control and security to enable a more responsible operating model.

- b. Volunteer Report Volunteer Chair, Matt (5 Min.)

Matt reported on the outcome of the May 6 12th Step workshop. The attendance was disappointing. Only 10 people attended. The workshop cost BVIA \$120. \$100 for the meals and \$20 for facility/room rental. Costs were augmented by several donations of printing/paper and the cost of the "door prize" book. The attendees passed the basket and collected \$15 for room rental. BVIA owes the landlord the \$5 rental balance. Appreciation was expressed to Rick Moss of CENTEX intergroup (Waco) for supporting the event.

- c. Website/IT Report Website/IT Chair, King (5 Min.)

King reported that the website has been updated with meeting information and is believed to be accurate as of the end of April. King expressed thanks to Tony A. for his continued help in keeping the meeting info up to date.

- d. District 33/SETA Liaison Report District Liaison, Rachel (2-3 Min.)

None as Rachel was a little late getting to the meeting.

- e. Other Committee Reports Other Committee Chairs (None)

VII. NEW BUSINESS

- a. Approve Un-Budgeted Expense to Purchase a NEW LOCK for the Office
 - i. Why BVIA Needs a WiFi Enabled Deadbolt Lock Vice Chairperson, Wayne
 - ii. Option B- Push Button Code Lock
 - iii. Motion to Approve Deadbolt Lock purchase in amount of \$XXX plus Tax

Roger reported that the BVIA office needs a Wifi dead bolt lock for the office. The old push button lock is broken. Roger explained why a WiFi lock is important to enable the new operating paradigm for the Office/bookstore. As the money to purchase the new WiFi lock was not in the original budget, the Trustees ask that the IGRs approve up to \$400 for this purchase.

Tony A. made a motion to approve up to \$400 seconded by Tyler. Approved unanimously.

- b. Other?

Meeting Closed at 12.45 pm with The Lord's Prayer.

NEXT Monthly BVIA IGR meeting at 11:45am, June 17,2023